

May – July 2006

<p><b>Welcome Night</b> <b>8 May 2006</b></p>	<p><b>Getting to Know your Borough</b> <b>(w/c 15 May 2006)</b></p>	<p><b>You, the Council and Community</b> <b>(w/c 22 May 2006)</b></p>	<p><b>Directorate/Service Overviews (Open Day? – Date Tbc)</b></p>	<p><b>September 2006</b></p>	<p><b>1<sup>st</sup> Year</b></p>
<ul style="list-style-type: none"> <li>• Signing of the Acceptance of Office</li> <li>• Signing of the Code of Conduct</li> <li>• IT (including signing the IT policy)</li> <li>• Who's Who</li> <li>• Welcome to Harrow (by Chief Exec &amp; Exec Directors)</li> <li>• Structure of Council</li> <li>• Communications (internal and external)</li> <li>• Cllr/Officer Role</li> <li>• Robes</li> <li>• Photographs</li> <li>• Welcome Pack</li> </ul>	<ul style="list-style-type: none"> <li>• Civic Centre Tour</li> <li>• Tour of the Borough</li> <li>• HITS Tour</li> </ul>	<ul style="list-style-type: none"> <li>• Constitution (Mayor/Leader/ Council)</li> <li>• Introduction to Scrutiny</li> <li>• The role of Cabinet</li> <li>• The Councillor and their role in the community (community leadership)</li> <li>• Representative role</li> <li>• Diversity/Community Engagement</li> <li>• A Councillor's Health and Safety obligations</li> <li>• Harrow Strategic Partnership</li> </ul>	<ul style="list-style-type: none"> <li>• Urban Living</li> <li>• People First</li> <li>• Business Development</li> <li>• Chief Executive's</li> </ul>	<ul style="list-style-type: none"> <li>• IT Training</li> <li>• Representing the Council on an Outside Body</li> <li>• Difficult/awkward scenarios</li> <li>• Executive Member Training</li> <li>• Scrutiny (for Scrutiny and non-scrutiny members)</li> <li>• Finance – budget processes)</li> <li>• BTP</li> <li>• In-depth DCC/Licensing Panel Training (subject to consultation with officers)</li> </ul>	

\* DCC training and Licensing training to be arranged in time for the first meetings of the municipal year, following discussions with officers.